

**Sanilac Intermediate Board of Education  
Regular Meeting February 10, 2025**



Mike Kiley, President, called the regular meeting of the Sanilac Intermediate School District Board of Education to order February 10, 2025 at 6:00 p.m., at the Sanilac Career Center, 175 East Aitken Road, Peck, Michigan. Members present: Carolyn Stoutenburg, Jill Prouse, Paul Burgess and Mike Kiley. Absent: Amy Dumaw, Louise Blasius and Shawna Lentner. Also present: Katie VanConant, Julie Orchard, Lanae Romzek and Vicki Burgess.

II. Mike Kiley, President, welcomed guests.

Mike Kiley, President, asked for any request to speak to the SISD Board.  
**Public Comment:** None

III. Moved by Stoutenburg; supported by Prouse to approve the consent agenda as presented.

A. Review and Consideration of Agenda: Approved the Agenda as presented.

B. Consideration of Minutes: Approved minutes from: Regular Meeting – January 13, 2025

C. Consideration of Monthly Bills: Approved payment of monthly bills as follows:

**January Bills Paid**

General Education	\$ 162,903.83
Special Education	\$ 450,541.64
Career-Technical Preparation	<u>\$ 296,199.57</u>
Total	\$ 909,645.04

**February 5, 2025**

General Education	\$ 37,610.27
Special Education	\$ 173,951.96
Career-Technical Preparation	<u>\$ 98,251.96</u>
Total	\$ 309,814.19

D. Consideration of Monthly Budget Report: Approved.

Motion carried (4-0).

IV. Action Items

A. **Acceptance of Board Member Resignation – Louise Blasius**

Moved by Burgess; supported by Stoutenburg to accept the resignation of Board Member Louise Blasius. Motion carried (4-0).

B. **Review & Approve Board Policy Revisions (Name Change)**

Moved by Stoutenburg; supported by Burgess to approve the Board Policy Revisions which included the name change from Duane Lange to Katie VanConant. Motion carried (4-0).

C. **Budget Revisions 2024-2025 School Year**

Moved by Burgess; supported by Prouse to approve the 2024-2025 Revised Operation Budgets as presented for:

- Career/Technical Education
- Special Education
- General Education

Motion carried (4-0).

D. **Field Trip Request – Biotechnology**

Moved by Prouse; supported by Stoutenburg to approve the Field Trip Request by the Bio-Technology Instructors to take 12 of their students to Michigan State University to compete, receive awards and learn from guest speakers from March 5 through March 7. Total cost of the event \$3,488.80 (Program Fundraiser - FFA \$1,892.00, Student Payment \$700.00, Program Budget (Fuel) \$112.80 and CTSO Account \$784.00). Motion carried (4-0).

**E. Field Trip Request – Culinary Arts**

Moved by Prouse; supported by Burgess to approve Clint Frenette, Culinary Arts Instruction request to take 15 students to Battle Creek, MI to compete in the ProStart Competition from March 8 through March 11. Total cost of the event \$7,981.00 (Program Budget - \$6,220.00 and CTSO Account \$1,761.00). Motion carried (4-0).

**F. Approval of Brown City PAC Member**

Moved by Prouse; supported by Stoutenburg to approve the appointment of Meagan Gleiser to represent Brown City Community Schools on the Parent Advisory Committee. Motion carried (4-0).

**G. Recommendation for Board Member Position – Ken Poirier pending CPS Board Meeting**

Moved by Burgess; supported by Stoutenburg to approve Ken Poirier to replace the vacant position left by Louise Blasius resignation. Motion carried (4-0).

**H. Approve Internal Transfer**

Moved by Burgess; supported by Prouse to approve the internal transfer of Vicki Burgess from the Elementary Emotionally Impaired Program IST (Instructional Support Technician) position to the ACE Program IST position effective the 2025-2026 School Year. Motion carried (4-0).

**I. Approval to Post for an Elementary EI IST (Instructional Support Technician)**

Moved by Stoutenburg; supported by Prouse to approve to post the position for an Elementary Emotionally Impaired Program IST with the start date of the 2025-2026 School Year. Motion carried (4-0).

**V. Superintendent Update/Evaluation - 3<sup>rd</sup> Month Informal Update**

Katie VanConant, Superintendent provided the Board of Education her 3<sup>rd</sup> Month Informal update.

**VI. Administrative Reports:**

Katie VanConant, Superintendent, presented her Administrative Report.

Renee Jansen, Special Education Director, was not in attendance. Katie VanConant, Superintendent, reviewed Renee Jansen's Administrative Report with the Board of Education.

**VII. Local Board Reports:** The Sanilac ISD Board of Education members were given the opportunity to report back from the local school district Board of Education.

**VIII. Mike Kiley, President, adjourned the meeting at 6:32 p.m.**

The next regular meeting will be held on **Monday, March 17, 2025 at 6:00 p.m.** at the Sanilac Career Center, 175 East Aitken Road, Peck, MI.

Carolyn Stoutenburg, SISD Board Secretary